



ChapelSide Cleveland Academy • 3845 131st Street • Cleveland, Ohio 44120 • (216) 283-6589

Change of Information Form

Parent/Guardian Name: _____

Student Name: _____ Grade: _____

Student Name: _____ Grade: _____

Student Name: _____ Grade: _____

Student Name: _____ Grade: _____

Student Name: _____ Grade: _____

New Address: _____

New Phone Number: _____

New Cell Number: _____

Parent/Guardian Signature: _____ Date: _____

When providing a change of address, please include a new proof of residence. Acceptable forms of proof of residence:

- Monthly utility bill (electric, water, gas, sewer, internet, cable, phone, movable phone)
- Pay Stub
- Signed lease/rental agreement
- Rent receipts
- Monthly mortgage statement
- Bank statement
- Written confirmation from County auditor office or department of jobs and family services
- Voter registration card
- IRS Documents, government subsidy documents, official court documents
- Double affidavits